



DECISIONS

Committee:	CABINET
Date of Meeting:	Monday, 14 July 2008

Date of Publication:	22 July 2008
Call-In Expiry:	28 July 2008

This document lists the decisions that have been taken by the Cabinet at its meeting held on Monday, 14 July 2008, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in. Those decisions that are listed as being "recommended to Council for..." are not eligible for call-in. The wording used will not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about any matters referred to in this decision sheet then please contact:

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Call-In procedure

If you wish to call-in any of the decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

**8. FINANCE & PERFORMANCE MANAGEMENT CABINET COMMITTEE - 16
JUNE 2008**

Decision:

(a) Risk Management – Updated Corporate Risk Register

- (1) That the scores for the risks in relation to Recruitment in Key Areas (risk 1) and Key Objectives Not Delivered Due to Capacity Issues (risk 13) be reduced from B2 (High Likelihood, Critical Impact) to C3 (Significant Likelihood, Marginal Impact);

- (2) That the risk relating to the Political Balance of the Authority Affecting Decision Making (risk 6) be removed;
- (3) That the score for the risk relating to Sickness Absence (risk 15) be reduced from D3 (Low Likelihood, Marginal Impact) to E3 (Very Low Likelihood, Marginal Impact);
- (4) That the addition of an Action Plan to manage the risk relating to the Loss or Theft of Data (risk 18) be noted;
- (5) That, as no further new risks have been identified, no further additions to the risk register be made;
- (6) That the current tolerance line on the risk matrix be considered satisfactory and not be amended; and
- (7) That, incorporating the above agreed changes, the amended Corporate Risk Register be approved;

(b) Provisional Revenue Outturn

- (8) That the overall 2007/08 Revenue Outturn for the General Fund and Housing Revenue Accounts be noted; and
- (9) That, as detailed in Appendix 2 of the report, the carry forward of £469,000 of District Development Fund expenditure be approved;

(c) Provisional Capital Outturn and Use of Transitional Relief in 2008/09

- (10) That the provisional Capital Outturn for 2007/08 be noted;
- (11) That, as identified within the report, the over and under spends in 2007/08 on certain specified capital schemes be retrospectively approved;
- (12) That the carry forward of unspent capital estimates into 2008/09 for the schemes upon which slippage had occurred be approved;
- (13) That the bringing forward of capital estimates from 2008/09 to 2007/08 for those schemes which had progressed more rapidly than anticipated be retrospectively approved;
- (14) That the carry forward of a virement of a £20,000 saving to the General ICT budget to 2008/09 be approved;
- (15) That, together with the unallocated sum in 2007/08, the carry forward of the virement equivalent to the remaining net savings of £350,000 to the General Capital Contingency Fund be approved; and
- (16) That the previous approvals to use the unapplied balance of transitional capital receipts for financing contributions to affordable

housing schemes be noted.

9. BUSINESS CONTINUITY & RESILIENCE

Decision:

- (1) That an allocation from the Capital Contingency Fund in the sum of £20,000 be approved for 2008/09 in order to enable a secondary 11KV power supply to be installed to the Civic Offices complex;
- (2) That Contract Standing Orders in relation to obtaining competitive quotations for the work be waived to enable an order for the work to be placed with EDF Energy in view of their status as a statutory supply authority and the proposed work would be carried out on their network; and
- (3) That, following a review of critical services, a further report be submitted to a future meeting on measures to re-distribute essential supplies and increase the capacity of the on-site back up generator supply with a view to making financial provision in the 2009/10 budget.

10. PRIVATE SECTOR GRANTS - CAPITAL PROGRAMME

Decision:

- (1) That the capital under-spend on Disabled Facilities Grants (DFGs) and other Private Sector Grants (PSGs) in 2007/8, and the likely under-spend in 2008/9 and future years, be noted;
- (2) That the Council's Private Sector Housing Strategy be reviewed later in the year, including a reassessment of the likely amount of capital funding required to deliver the strategy;
- (3) That the budget provision for DFGs and PSGs within the Housing Capital Programme be re-profiled as shown in the Appendix to the report, including the introduction of a Private Sector Capital Contingency of £310,000 for three years from 2009/10;
- (4) That, subject to the views of the Housing Scrutiny Panel on the use of the £300,000 per annum available resources in the HRA, £864,000 of the anticipated under-spend on DFGs and PSGs be re-allocated within the Housing Capital Programme for off street parking (£288,000 per annum from 2009/10); and
- (5) That the future budgetary position for DFGs, PSGs, the Private Sector Capital Contingency and off street parking be reviewed in October 2009 approximately.

11. ADOPTION OF EAST OF ENGLAND PLAN

Decision:

(1) That the adoption of the East of England Plan on 12 May 2008 be noted;

(2) That proposals within the Plan for urban extensions to the east and, to a lesser extent, to the south and west of Harlow within this District, and extensions to the north of Harlow within the East Herts District be noted;

(3) That, in relation to the preparation of Development Plan Documents in connection with the proposed urban extensions to Harlow:

(a) the requirements of the East of England Plan for “joint or co-ordinated” working be noted;

(b) the range of options for achieving such working between the local authorities involved be explored; and

(c) the terms of reference of the Portfolio Holder Advisory Group on the Local Development Framework be extended to cover consideration of:

(i) the form of joint or co-ordinated working which best meets the needs of this District, including the desirability of establishing a Joint Committee and Joint Sub-Committees dealing separately with areas to the east, south and west of Harlow, and to the north of Harlow;

(ii) the local authority membership of Joint Committees if that option is selected, and the relative powers of different authorities, e.g. the inclusion of County Councils because of their responsibilities for highways and education provision;

(iii) the basic negotiating stance to be adopted by the Council in future meetings with the local authorities; and

(iv) the manner in which negotiations should be conducted with other local authorities, including the involvement of Overview & Scrutiny; and

(4) That the housing and employment targets for the rest of the District be noted.

12. LOUGHTON BROADWAY TOWN CENTRE ENHANCEMENT SCHEME

Decision:

(1) That, in order to reduce financial risk to the Council and disruption to local residents and businesses, the following be agreed;

(a) as much of the scheme as practicable be undertaken within the

current financial year;

(b) construction activity be suspended for the Christmas trading period; and

(c) construction on the east carriageway be deferred until the Vere Road car parks have been made available to the general public through a short stay pay and display regime;

(2) That a supplementary capital estimate in the sum of £455,500 (including £200,000 contingency) be recommended to the Council for approval;

(3) That the earlier decision to implement Pay and Display parking on the Broadway be rescinded and that the present regulatory on-street scheme of one hour parking with no return within three hours be retained;

(4) That the existing project consultancy contract with STACE Management Limited, the Project Manager for the scheme, be amended to assign the additional duties of Project Supervisor at a cost of £37,000 and Contract Standing Order C4 (1) be waived accordingly;

(5) That Essex County Council's offer of a £100,000 contribution towards the costs of the scheme be welcomed and accepted; and

(6) That the provision of a landmark amenity feature on The Broadway be reconsidered and a local school competition be held for a suitable design.

13. REPLACEMENT HEATING & REWIRING PROGRAMME 2008/09 - ACCEPTANCE OF TENDERS

Decision:

(1) That the tender of Gracelands Complete Maintenance Services Ltd, in the sum of £568,075.78 for the first-year of a five-year contract estimated at £2,830,000 in value be accepted as the lowest received; and

(2) That this contract be designated as a serial contract under Contract Standing Order C11 to facilitate the annual increase in the schedule of rate items in accordance with DTI Building Cost Indices.

